

Notes from UUBC Advisory Board Meeting
 Thursday December 18, 2014
 Michelle Harvey's home, Rogers, AR



NEXT MEETING: To Be Scheduled.

November 25 Attendees			
Michelle Harvey	Jim Jensen	Julie Jensen	Harris McKee
Hannah Roberts	Jeff Tate		
Absent			
Lauren Galle			

Action Items

	Issue/Action	Responsibility	Status
1	Opportunity for improving UUBC websearch	Lauren	
2	Submit Peekaboo Article	Jeff	
3	Define Duration of Susan Smith Workshop and review acceptability of topic	Lauren	
4	Prepare Financial Report for website	Jim/Harris	
5	Revise Skills Survey	Lauren	
6	Complete Membership/Attendance/Ed Review	Harris	
7	Master Document Definition	Lauren	
8	Set up Smiles Option with Amazon.com	Harris	

1. Action Item Review
 - a. **Improving UUBC Website search**—NFTR
 - b. **Peekaboo Article**--Peekaboo is open to our submitting article. Jeff has UU writeup that he can and will adapt for submission. Publication is expected within a few months of submission.
 - c. **Susan Smith Options**--We agreed to make workshop session open to entire congregation on February 28th. Jeff will investigate the possibility of holding at Little Einstein where we could provide child-care. Back-up location is Michelle's office building where child care would not be possible. We need to know what Susan Smith considers appropriate duration of workshop. We agreed on topic, "How do we grow to next stage of congregation?"
 - d. **Prepare Financial Report for website**--Yearend report is target.
 - e. **Committee Interest Indication Follow-up**--Michelle has provided information to committee chairs. The need for a committee fair, perhaps in conjunction with the 2015 World Cafe, to sign up additional committee members was identified.
 - f. **Distribute Skills Survey to Advisory Board**--Skills Survey was reviewed briefly. We agreed that the questions should parallel the committee structure provided with the recent pledge drive. Advisory Board members were asked to share their suggestions with Lauren and ask the she and Sheila Jo incorporate the Advisory Board ideas.
 - g. **Master Document Definition**--NFTR.

2. Treasurer's Report including multi-month Income/Expense..... Jim
 Jim sent bank statement earlier. November revenue exceeded expenses by \$1300 but this included \$1400 paid in advance against 2015 Jan-Jun Pledges.

3. Stewardship Drive Update Jim
 - a. Review of Pledge Total—We have 20 pledges with total of \$12,250 pledged for January-June 2015. At our current rate of about \$2400 month, this is considered a very good result since additional contributions are expected from non-pledgers and new attendees.

4. Organizational ReviewAll
 - i. Membership Review-- Advisory Board agreed to credit anyone who attended two of the three UU Learn UU-101 sessions with the UU Educational Requirement for membership. Harris provided a preliminary spread-sheet prepared from the attendance data. He adjusted 2014 attendance to credit attendees whose first attendance was during the year. Additional review is required to determine those with educational requirements still to be completed.
 - ii. Membership Categories were reviewed for clarity:
 1. Voting Member—Satisfies UU Education Requirement, Makes and Pays Pledge, and attends more than 25 Percent of Services
 2. Member-- Satisfies UU Education Requirement, Makes and Pays Pledge,
 3. Friend—Expresses desire to maintain association with UUBC
 - iii. Membership Recognition Sunday—February 1. In January we will provide a Tentative list of Members. On Membership Recognition Sunday we will identify all Members as Charter Members. We will further identify that those whose attendance meets the required minimum have qualified as Voting Members and note that Members may still achieve Voting status through their attendance in 2015.

5. Managing UUBC Yahoo Group website Jeff

With Jeff's stepping down from the board, he will no longer be the manager of our Yahoo Group. Lauren graciously agreed to pick up this duty. Jeff agreed to continue as liaison with Little Einstein Director Amanda.

6. Disruptive Behavior PolicyJulie

Since only a few Advisory Board members had reviewed the Behavior Policy document shared by Jeff, discussion was deferred to a subsequent meeting. Jeff was asked to advise Kate McWilliams that the board is developing a policy to address any future issues and to thank her for suggesting the need for such.

7. Smiles, Amazon.com Charitable Contribution Program Harris

Amazon has a program called "Smiles" that allows a percentage of purchase price be allocated to charitable organizations. Board authorized Harris to proceed to set up Smiles for UUBC.

8. Meeting Location. Following our meeting several UUBC Advisory Board members suggested that future board meetings might be more centrally located. The map below shows locations of current board members as well as the Midpoint (labeled **M**) for the group. The midpoint is closest to our home at 5 Cunningham Lane. I'd be glad to host our next meeting.



