

**Notes from UUBC Advisory Board Meeting**  
 Thursday June 23, 2015  
 Harris McKee's Home, 5 Cunningham Ln  
 Bella Vista 72715



**NEXT MEETING: To Be Scheduled.**

<b>June 23 Attendees</b>			
Jim Jensen	Julie Jensen	Harris McKee	Hannah Roberts
Lauren Galle			
<b>Absent</b>			
Michelle Harvey			

**Action Items**

	<b>Issue/Action</b>	<b>Responsibility</b>	<b>Status</b>
1	Canvass f-up with Eight former pledgers	Jim	
2	Meet with Roger Joslin	Julie/Harris	
3	UU Workshop L.E. Payment F-up	Jim	
	Advertising a) Peek-a-Boo cancellation; b) Democrat Gazette ad	a) Jim b) Lauren	
	Current Duties Documentation	All	
4	Master Calendar Options	Michelle	
5	Master Document Definition	Lauren	
6	Set up Smiles Option with Amazon.com	Harris	
7	Revise Skills Survey	Lauren	

**1. Action Item Review--**

	<b>Issue/Action</b>	<b>Responsibility</b>	<b>Status</b>
1	Prepare Financial Report for Canvass	Jim/Harris	Draft prepared, approved by UUBCAB & attached as Appendix I.
2	Meet with Roger Joslin	Julie/Harris	Harris spoke with Scott Comiskey, member of Joslin's congregation 6/25 who will pass on our interest in discussion.
3	Resolve Pizza for celebration at June 28th mtg	Lauren	Lauren has under control & will review soft drinks and paper goods with Kathy Rogers
4	Master Calendar Options	Michelle	NFTR
5	Master Document Definition	Lauren	NFTR
6	Set up Smiles Option with Amazon.com	Harris	NFTR
7	Revise Skills Survey	Lauren	Sheila will revise to relate to Team descriptions. Harris will provide most recent Team listing to UUBCAB.

**2. Treasurer's Report** including multi-month Income/Expense..... Jim

Treasurer Jim presented the May financial Report noting expenses of approximately \$2,700 close to our recent running rate of \$2,600 and receipts of \$1,504. The Check Register Ending Balance was \$13,401.99. We currently have 18 pledges totaling \$24,000. The pledges received include some for members who did not previously pledge but eight pledging units from our six-month canvass have not made a new pledge. Jim was asked to follow up with the eight.

**3. Annual Meeting Planning**

- a. **Quorum.** Although quorum not officially required since bylaws not yet adopted, if bylaws applied, we would need 10 attendees. With three proxies in hand and known attendees, we will have more than 10 members present.
  - b. **Election**--Nominations from the floor will be accepted. Paper ballots will be used only if there are nominations from the floor.
  - c. **Bylaws & Covenant**--We have no plans to review the bylaws or covenant in detail at the meeting since they have been available on the website. Instead, the relationship of both bylaws and covenant to UUA suggestions will be presented along with a brief recognition of the purpose of the covenant.
  - d. **Budget**-- Copies of the budget will be presented. Recognition of need for trimming should pledges/receipts fall short will be needed. Questions will be answered as they arise.
  - e. **Celebration**--We want to make the First Annual Meeting a Celebration. Lauren has arranged for pizza and will check on possibility for delivery. She will also coordinate with Kathy Rogers on support options.
- 4. **Expanding Social Clubs at UUBC**--Hannah has been traveling and unable to advance the process in the last month. In a related option, the Advisory Board approved Rick's conducting his TED talk presentations at 10:00 on 2nd and 4th Sundays and decided against an extension after service or in the afternoons.
  - 5. **UU Workshop**--In discussion, we realized and confirmed that we paid for Little Einstein in advance for the Workshop that was canceled because of winter weather. Board asked Jim Jensen to check with Amanda to applying that payment to a rescheduled Workshop. He will also check on availability of Wi-Fi access.
  - 6. **UUBC Piano**--Although the UUBC unit is not being used because Charles prefers to bring his own, board decided to NOT try to sell the Piano because of possible future needs.
  - 7. **Advertising**--we have had no responses to our ads in Peekaboo which have cost about \$1800 annually; accordingly we will not continue. We did decide to participate in a forthcoming Democrat-Gazette religious feature that will be maintained throughout the year on-line. Lauren will follow-up.
  - 8. **Liaison Responsibility with Elected Board**--In effort to provide basis for liaison assignment when the new board members are seated, Advisory Board members were asked to document their current responsibilities.
  - 9. Smiles, Amazon.com Charitable Contribution Program--NFTR ..... Harris

Appendix I. 2015-16 Budget

**UUBC 2015-16 Budget**

**INCOME**

Pledges

Other Contributions

**TOTAL INCOME 30,000**

**EXPENSES**

Education 1,300

Music 4,500

Insurance 500

Advertising 2,200

**SALARIES**

R.E. Salaries 9,000

Speaker Honorariums 1,530

**TOTAL SALARIES 10,530**

Rent 7,800

Celebrations 500

UUA Dues 2,340

UUA District dues 858

Housekeeping 1,000

Equipment/facilities 2,000

**TOTAL EXPENSES 33,528**