

UNITARIAN UNIVERSALISTS OF BENTON COUNTY

Governing Board Meeting  
October 31, 2015

Present: Lauren Galle, Jim Jensen, Julie Jensen, Harris McKee, Suzanne Miltich,  
Tony Potochnik, Hannah Roberts, Kathy Rogers

Meeting called to order by Board President, Harris McKee.

**Action Items from September Meeting**

	<b>Issue/Action</b>	<b>Responsibility</b>	<b>Status</b>
1	Suggestion Box Construction	Jim	
2	Improve publicity on TED Talks	Lauren	
3	Current Duties Documentation for Lauren	All except Harris	
4	Meet with Roger Joslin	Julie/Harris	NFTR
5	Master Calendar Options	Michelle	
6	Master Document Definition	Lauren	
7	Set up Smiles Option with Amazon.com	Harris	NFTR
8	Revise Skills Survey	Lauren	

Item #4 was addressed and Julie recommended no further action; Father Joslin has not responded to attempts to contact him, and recently the Episcopal Church, Etz Chaim Jewish congregation, and the Muslim community announced a joint building project.

No other Action Items were addressed.

**Treasurer's Report:** Board Treasurer, Jim Jensen

- Reported that bank statement was sent via e-mail approximately two weeks ago.
- Reported \$40 rebate on UUBC insurance premium from Church Mutual.
- Jim inquired whether or not approved music purchase has been made.
- Board approved expenses for travel and accommodations for Hannah and Kathy to attend the UUA Training, Our Whole Lives, in Oklahoma City on November 4&5.

**Spirituality Group Update:** Julie reported eight interested individuals met for an initial organizational meeting on October 29. The group decided to meet every three weeks and read the book, "Spirituality for the Skeptic."

**Membership & Attendance Review:** Harris reviewed statistics he created for attendance in 2014 and 2015, and the Board discussed those who had attended significantly more in 2014 than 2015. Discussion followed regarding need to follow up with some of these people and the need for a Membership Team to do this and generally be responsible for member recruitment and retention.

- Membership Team: and Suzanne and Mary will work together to establish a Membership Team and develop a plan for recruiting and retaining members, including greeting, social events, and other relevant responsibilities, such as follow-up with new attendees and those

no longer attending. Harris presented a plan from the church they attended in St. Louis where the Membership Team was a large group that had parties; he suggested this as a way of increasing team membership/retention. Concern was expressed by Julie that we needed to avoid the impression of exclusivity if this suggestion is adopted. Agreement was that a plan needed to be in place for members who joined the team to know their role and responsibilities.

- New Members: A decision was made to recognize new members on January 31, 2015, and have a program then about the covenant UUBC adopted this year as part of requirements to be a member of the Unitarian Universalist Association. This will be announced in church and distributed in other ways as well. A membership application from Joe DeRoan has been recently received.
- Stewardship Teams: As part of the discussion about a Membership Team, the Board also talked about the need for a team whose focus would include facility management. In light of Perk's plan to be away, discussion followed about the need to locate a helper for making coffee, someone who will be responsible when Perk is gone. Coffee supplies were mentioned, and Perk was said to buy supplies as an in-kind donation. Harris will talk with Perk about securing a helper, and Lauren will send e-mail and post on Face Book our need for a coffee "perker." As part of facility management, we also talked about a team who would be responsible for helping with set-up. Harris noted that Rick Billeter has been regularly putting up outside signs.

Meeting adjourned 11:40.

November meeting to be scheduled.

Respectfully submitted,  
Suzanne Miltich  
Secretary